

**Board of Education Special Regular Meeting
January 11, 2022
6:30 P.M.
Zanesville City Schools
Administration Building
956 Moxahala Ave.
Zanesville, Ohio 43701**

Board of Education Members:

*Kyle Baldwin
Valencia Clark
Bret Hickman
Lori Lee
Janet Long*



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

TABLE OF CONTENTS

January 11, 2021

Special Regular Board Meeting – 6:30 p.m.

A.	CALL TO ORDER – President		
B.	PLEDGE OF ALLEGIANCE		
C.	ROLL CALL – Mike Young.....	Page	1
D.	INTRODUCTION OF GUEST	Page	1
E.	ZEA PRESENTATIONS/COMMENTS		
F.	STUDENT REPORTS/UPDATES		
G.	ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES		
H.	REPORT OF BOARD OF EDUCATION		
	1. Approval of Minutes	Page	1
	LEGISLATIVE AND OTHER TOPICS		
	PUBLIC PARTICIPATION		
I.	REPORT OF TREASURER OF THE BOARD OF EDUCATION – Mike Young		
	1. December Financial Reports.....	Page	2
	2. Reconciliations.....	Page	2
	3. Monthly Financials – Zanesville Community High School	Page	2
	4. 2022-23 Alternative Tax Budget	Page	2
	5. Donations/Grants	Page	3

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

1.	Resignation - Classified	Page 3
2.	Employment - Classified.....	Page 4
3.	Employee Transfers - Classified.....	Page 4
4.	Salary Adjustments - Certificated.....	Page 4
5.	Supplemental Contracts	Page 5
6.	Resignation Date Correction - Classified	Page 5
7.	Volunteers.....	Page 5
8.	Employment - Substitutes/Home Instructors	Page 6
9.	FMLA Leave of Absence.....	Page 6
10.	Salary Adjustment - Classified	Page 7

**J. SUPERINTENDENT’S RECOMMENDATION – Doug Baker
BUSINESS RECOMMENDATIONS**

11.	MOU - Zane State College/Data Sharing Agreement.....	Page 7
12.	MOU - Corporation for Ohio Appalachian Development	Page 8
13.	ZCS Organizational Chart.....	Page 8
14.	Youth Villages Contract	Page 8
15.	HVAC Replacement at Administration Building	Page 9
16.	John D. Sulsberger Memorial Stadium Field Turf Repair	Page 9

**J. SUPERINTENDENT’S RECOMMENDATION – Doug Baker
OTHER RECOMMENDATIONS**

17.	Policy Items for Adoption.....	Page 10
-----	--------------------------------	---------

K. REPORT/DISCUSSION ITEMS Page 10

L. BOARD COMMITTEE UPDATES Page 10

- Legislative Liaison –
- Student Achievement Liaison –
- Audit Committee –
- Insurance Committee –
- Buildings & Grounds Committee –
- Business Advisory Council –

M. CLOSING COMMENTS Page 10

N. EXECUTIVE SESSION..... Page 10

O. MEETING ADJOURNMENT..... Page 12

C. ROLL CALL – Mike Young

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education Regular Meeting December 16, 2021.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. December Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for December:

- General
- Payroll

3. Monthly Financials – Zanesville Community High School

Approve the December 2021 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

4. 2022-2023 Alternative Tax Budget

Approve the Alternative Tax Budget as required by the Muskingum County Auditor’s office for the period July 1, 2022-June 30, 2023.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young
(con't)**

5. Donations/Grants

Accept the following donations/grant awards:

\$5,000 from the Muskingum County Prosecuting Attorney to be used for drug prevention and education programs at Zanesville High School.

\$5,000 from the Foundation for Appalachian Ohio to be used for American Civics Education Programs at Zanesville High School.

\$9,031 from the Taylor McHenry Memorial Fund to be used for the Archery Program at Zanesville City Schools.

\$7,500 from the Taylor McHenry Memorial Fund to be used for the JROTC Rifle Range at Zanesville High School.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignation - Classified

Approve the resignation of Brittany Dusenberry, Special Education Aide at Zane Grey Elementary, effective December 29, 2021. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

2. Employment - Classified

Approve the employment of Raymond Harris as a Bus Aide, effective date of employment is January 10, 2022. Salary will be Regular Aide, step 0 from the appropriate salary schedule pending certification and background check.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

3. Employee Transfers - Classified

Approve the transfer of Charles Hodge, Bus Driver, to reflect Van Driver, 8 hours/day, effective January 3, 2022 pending required certification and background check. Rate of pay to remain the same.

Approve the transfer of Tisha Lichtner, 3-hour Food Service, to reflect 7-hour Food Service, effective January 3, 2022 pending required certification and background check. Rate of pay to remain the same as Cafeteria II, Step 5 from the appropriate salary schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

4. Salary Adjustments - Certificated

Approve the following personnel as listed to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study, pending receipt of official transcripts:

Wendy Curtis	MA+45	Maria Hoffer	MA+15
Amanda Farish	MA	Kelly Morrison	MA+30
Sarah Gantzer	MA	Whitney Newsom	MA
Gerald Hall	MA	Megan Witucky	MA+15

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

5. Supplemental Contracts

Approve the resignation of Carrie Bunting, Concessions, effective January 7, 2022. Reason for resignation is personal.

Approve the following supplemental contracts as listed, pending required certifications and background check for the 2021-2022 school year:

First Name	Last Name	Season	Sport	Position	Exp	Class
Zachary	Boring	Winter	Wrestling	Assistant Coach	0	VII

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

6. Resignation Date Correction - Classified

Approve a correction to the resignation date of December 21, 2021 of Karl K. Border, Bus Aide, to reflect December 3, 2021. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

7. Volunteers

Approve the following list of volunteers as listed for the Zanesville City Schools for the 2021-2022 school year pending appropriate backgrounds checks:

Name	Building	Type
Dixie Lacey	JME	Grandparent
Belinda Green	ZGI	Community
Keith Green	ZGI	Community

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

8. Employment - Substitutes/Home Instructors

Approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2021-2022 school year:

Substitute Teachers		
Christine Doty	Skylar Neer	

Substitute Bus Aides		
Tisha Lichtner		

Approve the following home instructors as listed, as and when needed, pending appropriate certification and background checks for the 2021-2022 school year:

Home Instructors	
Debbie Gingerich	

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

9. FMLA Leave of Absence

Approve a leave of absence for Samantha Newton, Teacher at National Road Elementary, effective December 7, 2021 to December 6, 2022.

Approve a leave of absence for Jude Swingle, Custodian at National Road Elementary, effective December 23, 2021 to January 9, 2022.

Approve a leave of absence for Allison Burkhart, Teacher at Zanesville High School, effective November 23, 2021 to February 15, 2022.

Approve a leave of absence for Christine Wisecarver, Custodian at Zanesville High School, effective December 16, 2021 to December 15, 2022.

Approve a leave of absence for Tricia Burnett, Teacher at Zane Grey Intermediate, effective January 20, 2022 to April 20, 2022.

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

Approve a leave of absence for Margret Lee, EMIS Coordinator/Powerschool, effective December 21, 2021 to February 1, 2022.

Approve a leave of absence for Darlene Baker, Secretary at Zanesville, High School, effective December 15, 2021 to March 15, 2022.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

10. Salary Adjustment - Classified

Approve Stacey Ransom, 3 hour Food Service, to be paid at the Regular Aide Classification, Step 0, for the period of January 3, 2022 to January 7, 2022 as a Van Aide. Adjustment due to initial Bid win of Van Aide position and voluntary return to original Food Service position within eight day probationary period.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

11. MOU - Zane State College and Data Sharing Agreement – College Credit Plus

Approve the attached 2022-2023 Memorandum of Understanding (MOU) and Data Sharing Agreement between Zanesville High School/Zanesville City Schools and Zane State College which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

12. Memorandum of Understanding with the Corporation for Ohio Appalachian Development (COAD) Foster Grandparent Program/Senior Companion Program

Approve the January 1, 2022 through December 31, 2024 Memorandum of Understanding (MOU) between Zanesville City Schools and the Corporation for Ohio Appalachian Development Foster Grandparent Program/Senior Companion Program (COAD FGP/SCP).

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

13. Organizational Chart

Approve the attached updated Zanesville School District Organizational Chart.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

14. Youth Villages Contract

Approve the attached contract with Youth Villages of Memphis, TN to provide education for a student at the cost of one hundred and sixty-nine dollars and twenty-seven cents per day. This contract would start on 11/10/2021, while said student is placed with Youth Villages, not to exceed 200 days for the FY22 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

15. A Resolution Declaring That an Urgent Necessity Exists for HVAC Replacement at the Administration Building

Approve the attached resolution declaring that an urgent necessity exists for HVAC replacements at the administration building. Some existing units are not working and parts are not available for repairs. Ables, Inc. is the lowest price per unit from quotes obtained from various vendors.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

16. John D. Sulsberger Memorial Stadium Field Turf Repair

Approve an agreement with The Motz Group to repair the turf drainage issue in John D. Sulsberger Memorial Stadium. The scope of work includes treating and replacing the base as necessary to correct all drainage issues. There is no cost for the repair as the project is still under warranty.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

17. Items for Consideration:

- | | |
|-------------|--|
| Policy 5722 | School-Sponsored Publications and Productions |
| Policy 7300 | Disposition of Real Property/Personal Property |
| Policy 8740 | Bonding |

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS (con’t)**

Policy items for Adoption:

- Policy 5630.01 Positive Behavior Intervention and Support and Limited Use of Restraint and Seclusion
- Policy 8651 Non-Routine Use of School Buses

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Hickman _____ Lee _____ Long _____ Baldwin

K. REPORT/DISCUSSION ITEMS

**Equity & Adequacy of School Funding
Solar Generation Project**

L. BOARD COMMITTEE UPDATES

- Legislative Liaison –
- Student Achievement Liaison –
- Audit Committee –
- Insurance Committee –
- Buildings & Grounds Committee –
- Business Advisory Council –

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

N. EXECUTIVE SESSION (con't)

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman